

**Instructions for the Location Monitoring call verifier.**

From your home, you are to pick up the handset of your telephone

1. Press \*82 then press 212-805-7958
2. You will then hear a recording that will prompt you to select a number assigned to your officer.

If your probation officer is:

Ronald Kutney: Press: 1

Thomas Frankelis: Press: 3

Please press the number designated for your officer.

3. You will then hear a recording that will provide instructions.

The instructions are as follows:

"At the sound of the tone please state your name, date and time of call, then hang up."

Example: Joe Smith, August 5th, 2006, 3:00 a.m.

Joe Smith, August 5th, 2006, 9:00 p.m.

Please be sure to state your full name, the complete date including the month in word form, date and year, the time including a.m. or p.m.

You are to call as instructed by your probation officer.

Please do not leave any other messages for your officer on this system. If you need to speak to your officer, kindly contact him or her at his or her direct line.